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Procedure Title: ENGINE STRUCTURAL INTEGRITY PROGRAM REPORT (ENSIP)

Summary of changes: rescind references to paper copies of manuals and change of Office symbol ; added Record matrix to Para. 7

1. PURPOSE: This document provides instructions for the processing and reporting procedures necessary for successful accomplishment of the F-16 ENSIP process.

2. SCOPE: The scope of this process is for all of the F-16 CSFD/R team members who produce and distribute the report to the engine manufactures (General Electric and Pratt & Whitney).

3. DEFINITIONS: Terms are defined in reference material.

4. RESPONSIBILITIES: The project leader is responsible for: identifying the block needing a report; assigning report production to F-16 team member; and clearing or extending the report suspense on the Report Control System (RCS). The F-16 team member is responsible for: verifying downloads from all the bases to be included during the report period have a valid processed status code; compiling the report using the Engineering Workstation System (EWSS) Data Processing Software (DPS) Engine Usage software; producing the report in adobe acrobat format on CD; mailing the report to the engine manufacture; posting a copy on the Sun library; and advising the project leader when the report has been mailed.

5. INSTRUCTIONS:

5.0 Print out ENSIP report checklist found on EWSS at /f16dps/Howto/Reports and fill out checklist as required steps are completed

5.1 Verify the block and bases to be included in the report period

5.2 Verify that the downloads have a valid processed code

5.3 Using the EWSS DPS Engine Usage software, compile the report (reference 6.4, paragraph 4) save electronic report processing output to electronic copy per F16-14

5.4 Assemble the report and have it approved by other team members

5.5 Burn the required copies on to a CD and post a copy on the Sun library

5.8 Send letter of transmittal and file office copy in ENFOF file cabinet

5.9 Update RCS to reflect completion of report

6. REFERENCES:

6.1 AFD 63-10, Aircraft Structural Integrity

6.2 AFI 63-1001, Aircraft Structural Integrity Program

6.3 T.O. 1F16C-38, Force Management and Data Collection Procedures.

6.4 F16-14, F16C ENSIP Report Procedures

7. RECORDS:

Governing Requirements	Specific Record	Resp Org	Store Site	Form or Rcrd#	Filing Method	Ret. Time	Security Class	Remarks	Electronic Records Backup Method
ENFOF-WI-0012-4 Sec 5.8	Letter of Transmittal	OC-ALC/ENFOF	OC-ALC/ENFOF	N/A	File Cabinet	IAW AFMAN 37-139	U	Backup reference	N/A
ENFOF-WI-0012-4 Sec 5.0	Check-off list	OC-ALC/ENFOF	OC-ALC/ENFOF	N/A	File Cabinet	2 year	U	Quality review	N/A
ENFOF-WI-0012-4 Sec 5.3	Electronic report processing output	OC-ALC/ENFOF	OC-ALC/ENFOF	N/A	Electronic	2 year	U	Quality review	IAW ENFO-WI-0012

8. ATTACHMENT: Flow Chart

